



Title of Solicitation	Consultancy To Support AGRA’s Centre for African Leaders in Agriculture (CALA) With Rapporteur Services for The Third Leadership Forum in Kigali, Rwanda.
Procurement Process	Request for Proposal
Solicitation Reference No.	RFP AGRA-RW-1036
Issuing Office & Address	AGRA NAIROBI
Contact	Procurement@agra.org
Eligibility	Open to qualified firms
Solicitation Issue Date	As per the Open Date indicated in Oracle
Submission Deadline	As per the Closing Date indicated in Oracle
Type of Consultancy	Individual Consultant
Selection Method	Individual-Based Selection

Introduction:

AGRA has automated its procurement process through Oracle Supply Chain Management System. To access our tenders, you are required to register and have an oracle account.

Tender details can be accessed via the AGRA Oracle vendor management system. All bidders MUST register in the Oracle system as per the Vendor Registration and Bidders Manual provided. If you don’t have an account, please register in our Oracle system using the Vendor registration link.

For vendors with an AGRA Oracle account, please log in to your Vendor Portal and search for negotiation number **RFP AGRA-RW-1036**, following the [Vendor Registration and Bidders Manual](#).

Negotiation Documents:

1. Video Link 1: [Vendor Registration](#)
2. Video Link 2: [Bidding Manual](#)
3. PDF Link: [Vendor Registration and Bidding Manual](#)
4. [RFP AGRA-RW-1036-Rapporteur Consultant –Fourth Leadership Forum.pdf](#)

AGRA Nairobi
Procurement Team